



**OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY,
PEDDAPALLI , TELANGANA STATE.**

Dis.No. 390 /LADCS/DLSA/PDPL/2024

Date: 30.08.2024.

**NOTIFICATION
No.01/2024.**

INVITING APPLICATIONS FOR APPOINTMENT OF SUPPORTING STAFF ON
CONTRACT BASIS IN THE OFFICE OF LEGAL AID DEFENSE COUNSEL SYSTEM,
PEDDAPALLI DISTRICT.

Applications are invited for the following category of posts in the Office of
Legal Aid Defense Counsel System, District Legal Services Authority, Peddapalli:

S. No	Name of the Post	No.of vacancies	Required Qualification	Salary permonth	Mode of recruitment
1.	Office Assistant/ Clerk	02	1. Must be a graduate from any recognized University. 2. Basic word Processing skills and ability to operate computer and skills to feed data. 3. Good typing speed of 40 WPM with proper setting of petition. 4. Ability to take dictation and prepare files for presentation in the Courts. 5. File maintenance and processing knowledge.	Rs.20,000/-	On Contract Basis
2.	Office Peon	02	VII TO X Class	Rs.14,000/-	

Application form may be download from the Official Website of District Court, Peddapalli (<https://peddapalli.dcourts.gov.in>) and also from Notice Board of DLSA concerned. The duly filled application form along with requisite attested copies of Educational and Technical Qualification certificates may be submitted through registered post or speed post in sealed cover addressed to "**THE SECRETARY, DISTRICT LEGAL SERVICES AUTHORITY (DISTRICT COURT BUILDINGS), RANGAMPALLY, PEDDAPALLI-505 172**" on or before 17-09-24 by mentioning which post applied. Any application received after due date shall not be considered.

Age Limit:

- As on 01-07-2024 the candidate must have completed the age of 18 years and must not have completed age of 34 years.

2. The relaxation of maximum age limit is 5 years in respect of SCs/STs/BCs/EWs. Differently-abled persons shall be given age relaxation of 10 years.
3. Applications are invited from eligible candidates having requisite qualifications for Contractual full time engagement for the above posts as per scheme in each district proposed herein. The number of engagement positions may vary from district to district, depending upon actual need as projected by the DLSA concerned.
4. Depending upon the applications received, the undersigned will decide the method of selection. No personal information will be given to any individual regarding any stage of selection.
5. No person shall be eligible for appointment to the post unless he/she satisfies the following conditions:
 - i. That he/she is of sound health, active habits and free from any bodily defects or infirmities rendering him/her unfit for the service.
 - ii. That his/her character and antecedents are such as to disqualify him/her for such service: and
 - iii. He/she is a citizen of India.
6. The candidate must enclose the true copies/Xerox copies of the following documents duly attested by the Gazetted Officer.
 - a) Certificate of academic qualifications such as marks list, pass certificates, Provisional Certificates, Testimonials and other certificates to prove their technical efficiency, if any.
 - b) Date of Birth Certificate.
 - c) Community Certificate in case of SCs/STs/BCs/EWs/issued by the competent authority.
 - d) Employment Registration Card (if available)
 - e) Certificate in terms of Local/Non-Local candidature in terms of Presidential Order, 1975.
 - f) A self addressed registered post cover with acknowledgment worth of Rs.30/- or as fixed by the postal Department for RPAD.

7. **INSTRUCTIONS:-**

- i) The particulars furnished by the applicant in the application form will be taken as final, candidates should, therefore, be very careful in filing the application.
- ii) No TA/DA will be paid for the journey performed in connection with the appointment.
- iii) Mere applying to the posts will not give any right to any candidate to be selected.
- iv) Persons applying for more than one post, the undersigned reserves the right to select such person to any of the posts applied.
- v) All rights are reserved with the undersigned to reject the application at any stage, if the claim is found to be false and the appointment shall be liable to be cancelled if any information therein is found to be false at any later stage and the applications are liable for prosecution for furnishing such false information.
- vi) No information will be sent to the unsuccessful candidates after declaring the successful candidates.

- vii) The undersigned reserves the right to cancel the notification, at any stage, without assigning any reason thereof without prior intimation.
- viii) Applications received after due date will not be accepted.
- ix) Applications with insufficient information will summarily be rejected.
- x) The candidates shall furnish their phone numbers for correspondence to be made.
- xi) No correspondence will be entertained in any aspect.


PRL.DISTRICT AND SESSIONS JUDGE
-cum- CHAIRMAN
District Legal Services Authority,
Peddapalli

To.

1. All the Judicial Officers in the Unit of Peddapalli District to cause display the notification on the notice boards of their respective courts.
2. The District Collector, Peddapalli with a request to cause display notification on the Notice Board of their respective offices for wide publicity.
3. The District Employment Officer, Peddapalli.
4. The System Officer/computer Assistant of District Court, Peddapalli with instructions to upload the notification in the Official website.
5. The President, Bar Association, Peddapalli with a request to casue display notification in the Notice Board.
6. Notice Board of Prl. District Court, Peddapalli.

APPLICATION FOR THE POST OF _____

Ref: Notification No. 01/2024 in Dis. No. LADCS/DLSA/PDPL/2024,
dated: -08-2024

**Affix Latest
Passport size
photograph
duly
attested by
Gazetted
Officer**

Application No: _____
(for Office Use)

PROFORMA

1	Full Name of the Applicant with surname (as per certificate)	
2	Father's/ Husband's Name	
3	Date of Birth & Age as on 01-07-2024 (proof should be enclosed)	
4	Educational Qualifications (proof to be enclosed)	
5	Technical Qualifications (proof to be enclosed)	
6	Permanent Postal address, Pin Code with mobile number	
7	Address for correspondence	
8	Community (proof to be enclosed)	
9	Whether belongs to (caste) (proof to be enclosed)	
10	Local employment Exchange registration number with date of last of renewal (proof to be enclosed)	
11	Previous experience, if any	
12	Involved in any Criminal cases (if yes give details thereof)	
13	Filed or defending any civil cases, if so furnish details like case number, name of the court, stage of the case.	

DECLARATION

I solemnly declare that the above information submitted by me is true to the best of my knowledge. If any information submitted by me is found to be false, action may be taken against me.

Signature of the applicant

Date:
Place: